



Consecon & Carrying Place Pastoral Charge

Finance and Property Committee

Meeting Minutes of May 21, 2019

Location: Choir room, 224 Mill Street, Consecon

Presiding: D.L. (Dave) Holmes

Recording secretary: D.L. (Dave) Holmes

Members Present: Sue Holmes, Janet Peacock, Bill Wilson, Dave Holmes, Tim Acker.

Absent : Nancy Crawford, Yvonne Pope-Baldwin.

Called to Order: 18:58 hrs

Sue opened the meeting with prayer.

Minutes of Previous Meeting: The minutes of the November 21, 2018 meeting were read. **Moved** by Bill adoption of the minutes as presented, **Seconded** by Sue, **Carried**

Business arising from the minutes: Was moved to be addressed with new items

Treasurer's Report: A full report since the last meeting was not presented.

April receipts: \$3929.65

April expenses \$2444.40

Bank Balance of \$22551.35

Insurance premium coming due: \$3996.00 with Gunter Insurance

Pulpit supply once per month costs \$240 - \$260 depending on mileage charged.

In Memoriam donations in the amount of \$1385.00 primarily in Memory of Rev. Sue have been received.

Moved: by Janet the report be accepted as presented, **Seconded** by Tim, **Carried**.

Items to be addressed:

Implementation of a **"Carrying Place Wall"** celebrating the Carrying Place Church history was discussed. This item has been on the table at previous meetings but is still awaiting action. We adjourned to the Narthex to view the layout and review what is already on display there. The artefacts to be additionally displayed were discussed as well as what is to be removed from display, as many items are felt to be redundant or superseded. **Tim** volunteered to come up with a proposed layout.

Grass cutting on the property was discussed. Paul Burris has been doing it for several years, and has been doing a good job. However, after discussion it was decided by consensus that the contract would be awarded to Tim Acker because we desired to pull it back within the congregational family. As Tim's proposed quote for service is at the same price as Paul's there will be no difference to our expenses. Tim asserted that during the spring and early summer he expected to cut roughly every 5 days, and much less frequently during the drier months of July and August

Tim also presented a quotation for garden maintenance of the grounds of the church property. The proposal would be on a cost plus basis, charging an hourly rate for work performed with materials being billed separately. However, there is a volunteer currently doing this work so it was tabled for now. Tim made some cogent observations about the layout of the gardens and how they could be improved.

The idea of a **paid part time Custodian** was broached by **Tim** and discussed. He proposed a stipend of \$150.00 per week. This would work out to \$7800.00 annually which we do not feel is warranted at this time. We decided not to proceed with this.

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Janet announced at this time that **Dolly**, who has been cleaning the sanctuary and washrooms weekly, has recently suffered an injury and feels the job is too much for her to carry on so has given her notice effective the end of May.

Sue has volunteered to take over care of the kitchen and the floor of the hall, a task she has been doing frequently in any case.

Fire Alarm Control Panel does not recognize a power failure or a backup battery disconnection. As it is an obsolete model, incapable of being repaired it needs to be replaced. If not fully functional, it could void our insurance coverage. We have an outstanding quote for \$900.00 plus taxes. **Dave** was instructed to take action on this and have the repair done.

Accessibility of the facility was discussed. Various approaches were examined, such as opening up the front vestibule on Kinglerley hall and installing a ramp to that entrance, or installing a ramp to the central corridor entry. Either will be expensive, and will require considerable renovation in addition to new construction. The vestibule on the hall is pulling away from the building and both doors have raised thresholds which would entail reconstruction to provide a level entry.

Also examined was the door to our "Accessible" washroom, which is too narrow to accommodate many wheelchairs. Initially, installing a wider doorway was suggested, but examination revealed the municipal water meter is too close to the door on one side to permit this, and the other side of the door is too close to the adjacent partition to permit moving it in that direction. **Sue** suggested using offset hinges as an alternative which should allow us to gain the thickness of the door panel in additional clearance. She agreed to find a source and order some for installation.

Roof leaks above the church office have been a concern for some time. Visual inspection from the ground suggests that some of the fastening screws have pulled partially out of the roof, and the placing of the screws in the valleys of the material rather than on the ridges is allowing water to enter. A professional will need to be engaged to evaluate and mitigate the situation. **Dave** was asked to consult with Vanderlaan Building Products in Brighton to see if they could do this. **Tim** also said he knew of a person he felt would be able to affect repairs and would contact him as well.

Investments: **Janet** asked for guidance on investing funds from the sale of the Carrying Place property. After discussion her proposal to invest in two five year GICs of \$30,000.00 each was accepted.

A Yard Sale during Consecon Days in August was suggested as a fund raiser. The concept was accepted and we will publicise it. We will need to solicit donations of items for sale and recruit volunteers to assist.

Next meeting: Tuesday, June 10th, 2019 10:00AM in the church hall.

Closed with prayer: Dave

Adjourned: 21:21 Hrs (9:21 PM)



D. L. (Dave) Holmes
Chair



D.L. (Dave) Holmes
Recording Secretary